



Republic of the Philippines

Department of Education

REGION IV- A CALABARZON

CITY SCHOOLS DIVISION OF THE CITY OF TAYABAS

17 September 2026

DIVISION MEMORANDUM

No. 624 s. 2026

DIVISION GAS TUKLAS ROLL-OUT ACTIVITIES AND SUBMISSION OF PROSPECTIVE APPLICATIONS FOR SY 2026-2027

To: Assistant Schools Division Superintendent
Chief Education Supervisors
Heads, Unit/Section
All Others Concerned

1. In reference to **Regional Memorandum No. 594, s. 2026**, entitled **Division GAS-TUKLAS Roll-Out Activities and Submission of Prospective Applications for SY 2026-2027**, this Office shall conduct the **Division GAS-TUKLAS Roll-Out Activity** on **18 September 2026 (Friday)** at **10:00 a.m. via Google Meet**.
2. The activity aims to provide orientation and dissemination of information on the GAS-TUKLAS Program, including the identification and initial screening of prospective learner and teacher-coach applicants.
3. **All School Heads** are enjoined to participate in the activity. The online activity may be accessed through the following Google Meet link: <https://meet.google.com/qzf-ykzw-ose>.
4. For questions and other concerns regarding the activity, you may contact **Dr. John Cavin S. Rodil**, Senior Education Program Specialist – HRDS, through email at johncavin.rodil@deped.gov.ph.
5. Immediate dissemination of and compliance with this Memorandum are desired.

For:

CELEDONIO B. BALDERAS JR.

Schools Division Superintendent

By:

HERBERT D. PEREZ

Assistant Schools Division Superintendent
Officer-in-Charge



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Email Address: tayabas.city@deped.gov.ph
Website: <https://www.sdotayabascity.ph>

Republic of the Philippines

Department of Education
Division Office - Marikina City

17 September 2023

DIVISION MEMORANDUM
No. 17-2023

DIVISION GAS TULAS ROLL-OUT ACTIVITIES AND SUBMISSION OF PROSPECTIVE APPLICATIONS FOR SY 2023-2024

To: Assistant Schools Division Superintendent
Chief Education Supervisor
Division Office/Section
All Schools Concerned

In reference to Regional Memorandum No. 39, s. 2023, Division Office GAS TULAS Roll-Out Activities and Submission of Prospective Applications for SY 2023-2024, the Division Office GAS TULAS Roll-Out Activity on 18 September 2023 is hereby scheduled via Google Meet.

The activity aims to provide orientation and dissemination of information on the GAS TULAS Program, including the registration and initial screening of prospective learners and teachers, and to address queries.

All School Heads are required to participate in the activity. The activity will be held via Google Meet. The following Google Meet link is provided for reference:

For gas stoves and other items, you may contact Mr. John Carlo E. Rodas, Division Office GAS TULAS, through email at johncarlo.rodas@deped.gov.ph.

Immediate dissemination of and compliance with this Memorandum is required.

CELIA D. E. BALDERRAS JR.
School Division Superintendent

HERNAN D. PEREZ
Division Office GAS TULAS Supervisor

Address: Division Office, Marikina City
Telephone No. (02) 755-5415
Email: divisionoffice@deped.gov.ph
Website: www.deped.gov.ph



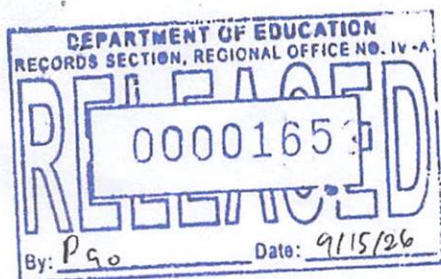
Encl.: As stated

Reference: Regional Memorandum No. 594, s. 2026

To be indicated in the Perpetual Index
under the following subjects:

GAS-TUKLAS
ROLL-OUT

SGOD- division gas tuklas roll-out activities and submission of prospective applications for sy 2026-2027
RECJ5M3R-010496/September 17, 2026



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON



11 September 2026

Regional Memorandum
No. 594, s. 2026

**DIVISION GAS-TUKLAS ROLL-OUT ACTIVITIES AND
SUBMISSION OF PROSPECTIVE APPLICATIONS
FOR SY 2026-2027**

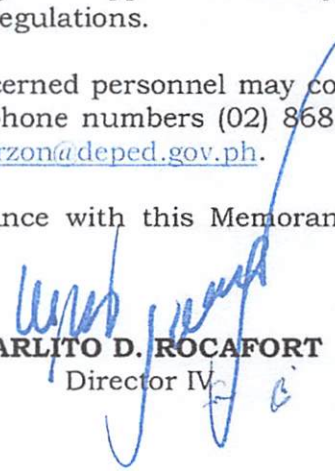
To: **Schools Division Superintendents**
Designated SDO GAS Focal Persons
All Others Concerned

1. Relative to DepEd Memorandum No. 046, s. 2026, entitled "Pilot Implementation Guidelines of the Government Assistance and Subsidies-Training and Upgrading Knowledge for Learners, Teachers, and Achievers in Schools (GAS-TUKLAS) Program for School Year 2026-2027," and OUF Memorandum No. OUF-2026-1884, entitled "GAS-TUKLAS Roll-Out Activities and Submission of Prospective Applications for SY 2026-2027," all Schools Division Offices (SDOs) are hereby directed to conduct the Division GAS-TUKLAS Roll-Out Activity on any suitable date within **September 2026**.
2. The Division GAS-TUKLAS Roll-Out Activity shall be undertaken to ensure the proper dissemination, orientation, and understanding of the GAS-TUKLAS Program among concerned stakeholders within the Schools Division. The activity shall cover all public basic education schools, including Alternative Learning System-Community Learning Centers (ALS-CLCs), and private basic education schools.
3. The Schools Division Offices shall ensure that the roll-out activity is properly documented and reported. For this purpose, each SDO shall accomplish and submit the prescribed monitoring and documentation template through the following link <https://tinyurl.com/GASS-TUKlas>.
4. The prescribed templates for the Activity Completion Report and Program Support Fund Utilization Report are provided in Annex A of this Memorandum. The concerned SDO personnel shall ensure that all required information is complete, accurate, and submitted within the prescribed timeline.
5. The Quality Assurance Division (QAD) shall conduct online monitoring of the implementation of the Division GAS-TUKLAS Roll-Out Activities through the online monitoring tool. The SDOs are therefore expected to ensure the timely submission of the required monitoring templates, supporting documents, and other relevant reports to facilitate regional monitoring, consolidation, and documentation of the implementation.

6. In relation to the identification of prospective applicants, School Heads, School Principals, or their designated personnel shall facilitate the identification and initial screening of prospective learner and teacher-coach participants who may qualify under the GAS-TUKLAS Program Guidelines. They shall likewise ensure that the information submitted by prospective applicants is complete, accurate, and consistent with the eligibility and documentary requirements prescribed under the Program. The submission details are as follows:

Particulars	Details
Submission Form	https://forms.cloud.microsoft/r/7aueDLt3uz
Deadline	September 30, 2026, 3:00 PM

7. The SDOs shall ensure the timely submission of the list and documentary requirements of prospective applicants to the Regional Office through the Quality Assurance Division (QAD) for review and validation.
8. All required application documents shall be submitted to the Quality Assurance Division in both **hard copy and electronic copy**. The electronic copies shall be uploaded via email at qad.calabarzon@deped.gov.ph to facilitate the review, validation, and consolidation of prospective qualified applicants prior to their endorsement to the Central Office through the Government Assistance and Subsidies Service (GASS) for further processing and appropriate action.
9. For guidance on the application, review, validation, approval, and endorsement processes, including the corresponding submission timelines and persons involved, all concerned personnel shall refer to Annex B. A Regional Orientation shall be conducted on **September 15, 2026, at 1:00 p.m.** via Microsoft Teams to discuss the guidelines on the utilization of Program Support Funds for the conduct of the localized orientation and roll-out of the GAS-TUKLAS Program.
10. Expenses incurred relative to the conduct of localized orientation and roll-out activities shall be charged against Program Support Fund subject to the usual accounting and auditing rules and regulations.
11. For further clarification or concerns, concerned personnel may contact the Quality Assurance Division through telephone numbers (02) 8682-2114 / 0946-006-3444 or via email at qad.calabarzon@deped.gov.ph.
12. Immediate dissemination of and compliance with this Memorandum are hereby enjoined


CARLITO D. ROCAFORT
 Director IV

Annex A

DIVISION GAS-TUKLAS LOCALIZED ROLL-OUT ACCOMPLISHMENT REPORT**Region IV-A CALABARZON**

Division Office: _____

Reporting Period: _____

Reporting Item	Details
Activities Conducted/Dates/Modality	
Schools Reached	
Number and Profile of Participants	
IEC/Dissemination Activities	
Major Questions and Implementation Concerns	
Good Practices/Lessons Learned	
Status of PSF Utilization	
Recommendations/TA Required	

Note: Please attach the narrative and photo documentation of the activity

Annex A

PROGRAM SUPPORT FUND UTILIZATION REPORT

Region IV-A CALABARZON

Division Office: _____
PSF Allocation Received: _____
Reporting Period: _____

Activity/Expenditure	Date	Amount Utilized	Supporting Document Reference	Remarks

Total Amount Utilized: _____
Unutilized Balance: _____

Annex B

Application, Review, Approval, and Disapproval Process

Step	Timeline	Responsible Person	Activity
1. Submission of Requirements by Learners and Teacher-Coaches	At least forty-five (45) days prior to joining the competition	i. Teacher-Coaches ii. Learners	i. Learner and teacher-coaches shall complete and submit all required documentary requirements to their respective School Heads within the prescribed timeline ii. Teacher-coaches may assist in collecting, completing, and consolidating the necessary documents for school-level review and endorsement
2. Review and Endorsement at the School Level	Within 5-8 working days after submission by learners and teacher-coaches	i. School Head ii. Designated School Personnel	i. The school head and designated school personnel shall review the submitted documents for completeness, authenticity, and compliance. ii. The school shall accomplish and issue the necessary endorsements and

			certifications prescribed in the annexes of DM No. 46 , s. 2026
3. Review and Endorsement by the SDO	Within 3-5 working days after school-level submission	i.Schools Division Superintendent ii. Designated SDO GAS Focal Person	i. The designated SDO GAS Program Focal Person shall review school-endorsed submissions to determine their completeness and compliance with prescribed requirements ii. Following the review, qualified applications shall be endorsed to the DepEd RO for appropriate action
4. Review and endorsement by the RO	Within 1-3 working days after SDO endorsement	i.Regional Director ii. RO GAS Focal Person	i. The designated RO GAS Focal Person shall review and validate the endorsed submissions ii. Qualified applications shall thereafter be forwarded to the DepEd CO, through GASS, for further processing and approval
5. Review, Approval, or Disapproval by the CO	Within 5-10 working days after RO endorsement	i.GASS Head of Office ii. GASS-ODMD Designated Staff	i. GASS shall conduct the final validation, processing, and approval, or disapproval of requests ii. For public school beneficiaries,

			GASS shall coordinate with the appropriate offices for the issuance of the necessary fund release authority iii. For private school beneficiaries, GASS shall authorize direct payment of approved assistance to the duly designated school account, subject to compliance with the prescribed documentary and financial requirements
6. Processing and Release of Fund	Within 15-20 working days after GASS endorsement	i. GASS Head of Office ii. GASS ODMD Designated Staff iii. Office of the Undersecretary for Finance iv. Accounting Division v. Budget Division	
7. Acknowledgement of Receipt	Immediately upon receiving the funds	Teacher-Coaches Learners	i. Beneficiaries and/or authorized receiving schools shall acknowledge receipt of approved assistance through the

1. *Chester*

2. *Robertus*

			ii. Annex F: Acknowledgement Form for the Received Assistance or equivalent documentation The receiving school or accountable office shall be responsible for ensuring that the assistance is utilized solely for approved purposes
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